



CITY OF SAN JOSÉ, CALIFORNIA

801 North First Street, Room 116
San José, California 95110
Telephone (408) 277-4429
FAX (408) 277-3285

CIVIL SERVICE COMMISSION

Bill Brill, Chair
Sharon L. Hightower, Vice Chair
Richard J. Giovannetti
Leon Louie
Tanya C. Young

SYNOPSIS CIVIL SERVICE COMMISSION

TO ARRANGE AN ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (408) 277-4429 OR (408) 998-5299 (TTY) AT LEAST 48 HOURS BEFORE THE MEETING.

Agenda Closing 12:00 Noon Wednesday
Eight Days before Commission Meeting

4:00 P.M.

ORDER OF BUSINESS

AUGUST 1, 2002

THE CIVIL SERVICE COMMISSION MEETS ON THE FIRST THURSDAY OF EACH MONTH IN THE CITY COUNCIL CHAMBERS, SECOND FLOOR OF CITY HALL

ROLL CALL

Present: Commissioners Giovannetti, Hightower, Louie, Young and Brill
Absent: None

ORDERS OF THE DAY UNANIMOUSLY ADOPTED

CONSENT CALENDAR UNANIMOUSLY ADOPTED

1. Information Only
 - a. Hiring Summary – Memorandum from Human Resources Department (HRD) dated July 24, 2002 listing complaints about hiring issues and a summary of hiring activity for the period July 8, 2001 through July 20, 2002, was filed.
2. Minutes of August 2, 2001, September 6, 2001 and September 19, 2001 were approved.

END OF CONSENT CALENDAR

3. Hearings to be scheduled:
None
4. David S. Wall's request to investigate truthfulness of testimony given by ESD Deputy Director at December 6, 2001 meeting regarding One on One Communication Program. Deferred from March 7, 2002 and July 11, 2002. Commission dismissed appeal noting that appellant was not in attendance.
5. Update on Civil Service Reform Task Force recommendations and hiring summary update and appointment of Commission representative to serve on the Employment Oversight Committee (EOC). (Continued from July 11, 2002) Employee Services reported the status of the initiatives for permanent changes to Hiring Rules on track with meet and confer process and side letter sign-off expected by November 27, 2002. Commission Chair Brill was appointed to the Employment Oversight Committee with Commissioner Louie as alternate.
6. Overview of the Employee Services Department: Organizational Structure Functions. Employee Services Acting Director Kay Winer presented an overview of the restructuring of Employee Services in alignment with the City Service Area concept for improved services to City employees as well as new hires.

ORAL PETITIONS

Commission Chair Brill acknowledged that this is Commissioner Young's last meeting on the Commission due to her impending move to Washington, D.C. and thanked her for her years of service.

ADJOURNED at 4:28 p.m.